

# Mohit Rajput

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+91-7700072911

## **OBJECTIVE**

By acquiring the Knowledge, Expertise and a Familiarity with the organization's cultural, I want to contribute towards realizing organization's vision and become its integral part.

## **EXPERIENCE**

### **HIMALAYAN GROUP OF INSTITUTION (Working as Assistant Professor)**

18 AUGUST 2023 – PRESENT

#### **Job Responsibilities:-**

- Teaching and supervising undergraduate and graduate students.
- Planning and Preparing Day-to-Day activities.
- Undertaking general administrative work like preparing reports, survey forms.
- Conducting Sessional Exams as a Sessional Coordinator and Preparing Seating plan for Students, Attendance Sheet and assign other Faculty Members Duties for the Exam.
- As a Member of the Discipline Committee in College, Maintained Discipline as a Discipline Coordinator at various College Events, Seminars and Sports Activities.

### **YAMUNA GROUP OF INSTITUTION (Working as Assistant Professor)**

18 OCTOBER 2021- 19 JUNE 2023

#### **Job Responsibilities:-**

- Teaching and supervising undergraduate and graduate students.
- Planning and Preparing Day-to-Day activities.
- Undertaking general administrative work like preparing reports, survey forms.
- Attending and participating in meetings, conferences and other events of institute.
- Guide psychology and sociology students through learning, interpreting and reporting statistical result.

# **MAYA G CONSTRUCTION (Worked as Site Engineer)**

11 JUNE 2020-15 SEPTEMBER 2021

## **Job Responsibilities:-**

- Preparing cost estimates and ensuring appropriate materials and tools are available.
- Preparing Bar Bending Schedule according to the Construction Drawing.
- Drawing up work schedules and communicating any adjustments to crew member and clients.
- Checking technical designs and drawings to ensure that they are followed correctly.
- Ensuring project packages meet agreed specifications budgets and timescales.
- Providing technical advice and solving problems on site.
- Conducting preliminary inspections at construction site.

## **COURSES ATTENDED**

### **➤ DSKT INFRASTRUCTURE PRIVATE LIMITED**

Training During B.Tech in “DSKT INFRASTRUCTURE PRIVATE LIMITED” on Site Execution, Site Surveying and Leveling Calculation of Bar Bending Schedule, Estimation and Costing from Drawing, Project Planning and Management, Quality and Quantity Control on Site.

### **➤ ATS CADD CORE PRIVATE LIMITED**

Learn How to work on AUTOCADD Software in “ATS CADD CORE PRIVATE LIMITED”. In this I learnt that Draw, Plan, Execute and Analyze the Building, Design every level of Building in 2D and 3D.

## **EDUCATION**

### **➤ B.Tech in Civil Engineering ( Kurukshetra University)**

Shivalik Group of Institution, Ambala.

July 2015 - July 2019

Marks:-70.3%

### **➤ Intermediate (HBSE Board)**

Saraswati Vidya Mandir (Sen. Sec.) School

April 2014 - March 2015

Marks:-70.6%

### **➤ Matriculation (HBSE Board)**

Saraswati Vidya Mandir (Sen. Sec.) School

April 2012 - March 2013

Marks:-70.3%

## **INDUSTRIAL EXPOSURE**

- Industrial Visit at Hydropower Plant at Tajewala and Hathnikund Barrage, Yamuna Nagar.
- Survey Camp at Solan, Himachal Pradesh, November-December, 2021.
- Training Program for on application of Theodolite, Dumpy Level and Compass.
- Attend one month Workshop on Concrete Design.
- Attend Seminar on Construction Management

## **SKILLS**

- Have good Knowledge of Microsoft Office tools.
- Well Knowledge about Design and Drawing in AutoCAD.
- Experience of Working and Managing with in Changing Environment.
- Self-Motivated person with Good management and Organization abilities.
- Good problem solving with Analytic thinking as well as Good Written & Communication skills.
- Able to work on Own Initiative as well as a Good Team Player.

## **PERSONAL DETAILS**

Permanent Address:- #39/2, Vishal Nagar Colony, Jagadhri, Yamuna Nagar,  
Haryana  
Date of Birth:- 14 Feb 1998  
Marital Status:- Unmarried  
Contact No:- 7700072911

## **DECLARATION**

I hereby declare that above provided Information is True to the Best of my Knowledge.

**MOHIT RAJPUT**